



POLK TOWNSHIP SUPERVISORS

James J. Manno Jr., Chairman
Neal Davis, Vice-Chairman Annie Chamberlin, Supervisor

General Building Permit Checklist

Please contact these offices in the order that they are listed.

- Sewage Permit
 - Info: Dave Tinker
 - Phone: (814) 849-2172
 - Email: davetinkerseo@gmail.com

- Stormwater Management
 - Info: Evan DeLong (at the Jefferson County Conservation District)
 - Phone: (814) 849-7463
 - Email: evan@jeffersonconservation.com

- Driveway Permit
 - For a driveway on a township road, contact Annie Chamberlin at (814) 328-2255
 - For a driveway on a state road, contact Greg Notto at (724) 422-1108 at PennDOT

- General Building Inspection and Permitting
 - Info: Dina or Rod at Bureau Veritas at the Jefferson County Conservation District
 - Phone: (814) 849-2448
 - Email: dina.kirkwood@bureauveritas.com

- Land Use Permit from the township – contact Annie Chamberlin
 - Phone: (814) 328-2255 or (814) 715-6575
 - Email: annie.chamberlin@polktwp.com

****Please note: in order to receive the Land Use Permit from the township, applicable documents from the above mentioned places must be presented to the township secretary/treasurer****